

ANNUAL BUILDING WALK-THRU AT 6:00 PM

**Matteson Area Public Library District
Board of Trustees Regular Meeting
Tuesday, September 13, 2016 at 7:00 p.m.**

Items that are not listed on the agenda are for discussion only.

- I. Call to Order
***Our Mission:** The Matteson Area Public Library District is dedicated to the assistance of life-long learning for all residents by providing excellence in services, resources, and classes.*
- II. Roll Call
- III. Pledge of Allegiance
- IV. Opportunity for Public Comment
- V. Consent Agenda: **ROLL CALL VOTE REQUIRED**
All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered before the Active Agenda segment begins.
 - A. Approval of the Agenda for September 13, 2016
 - B. Approval of Minutes for the Budget and Appropriations Hearing of August 8, 2016
 - C. Approval of Minutes for the Regular Meeting of August 8, 2016
 - D. Approval of Minutes for the Annual Meeting of August 11, 2016
 - E. Consideration of all written Department Reports for August 2016
- VI. Items removed from the Consent Agenda
- VII. Nathan Pasbrig, O'Neill and Gaspardo Auditors
- VIII. Lisa Fasano, Facilities Manager
- IX. Consideration of Financial Reports*
 - A. Motion to approve the Treasurer's Report and Disbursements of \$153,983.73 for invoices, \$102,756.51 for Payroll; for a total disbursement of \$256,740.24 for August 2016 – ROLL CALL VOTE
 - B. Motion to approve the audit covering May 1, 2015 through December 31, 2015.
 - C. Other
- X. Open Items:

- A. Motion to revise Article V, Sections 2 and 3 of the Board's By-Laws to read as follows: -- See Handout
 - B. Motion to approve Ordinance 41964-1617-0006 to change the regular Board Meeting night from the second Monday of the month to the First Tuesday after the second Monday of the month. – See Handout
 - C. Election of Officers to serve until elections are held at the regular monthly meeting in May 2017
 - D. Motion to remove from the table and **replace** with revisions to Chapter 8 of the General Policy Manual
 - E. Goals and Objectives for FY16-17 – Discussion
 - F. Other
- XI. New Business:
- A. Motion to approve sending trustees to the ILA Annual Conference in Rosemont
 - B. Motion to approve a Saturday workshop for Trustees to cover recent changes in the law that will impact this library.
 - C. Winter holiday schedule of openings and closings – Discussion
Christmas and New Year Holidays fall on the weekend this year. Request to close the library from Friday through Monday on each week.
 - D. Other
- XII. Correspondence
- XIII. Director's Updates
- XIV. Comments by Library Officials, Trustee Committee Oral Reports, and setting any future meeting dates.
- XV. Motion to enter into Closed Session under Section 2(c)(21) of the Open Meetings Act to review previously Closed Minutes
- XVI. Adjournment

Note: Individuals having questions regarding accessibility of the meeting or facilities are requested to contact the Library Administrative offices promptly at (708) 748-4431 to allow the Library to make reasonable accommodations.

CHECK SIGNING SCHEDULE

September	21	Leana Page	Beverly Coleman	Howard Hunigan, Alternate
October	5	Tem Babayode	Dwayne Shipp	Harold Gillis, Alternate

Trustees who will be out of town during the next month should notify the library's Business Office with their contact information.

-- Dedicated to Life Long Learning --