

Matteson Area Public Library District
Building, Grounds & Equipment Committee
September 19, 2018
7:00 pm

1. Trustee Gillis called the meeting to order at 7:07 pm.
2. Present were Trustees Harold Gillis, Howard Hunigan, Beverly Coleman, Dwayne Shipp, Andrea Williams, and Temitope Babayode (arrived at 7:20 pm). Also present was Director Kathy Berggren.
3. Public Comment: No public was present.
4. The committee discussed winter outdoor snow removal procedures.
 - The neighbors' sidewalks were cleared for a wider path than the library's on School and 207th Street.
5. One bid was received for the East Wall project.
6. A meeting was scheduled for 6:00 pm on Wednesday September 26th to discuss the Board's Self Evaluation assessment.
7. Building Walk-Thru
 - More open space was needed in the library.
 - It was suggested that an off-site storage facility be used to house some of the overflow equipment, etc. How items would be transported to and from the facility was not determined.
 - There is a light out on the post at the front door.
 - The gum on the sidewalk needs to be removed.
 - Request that the monitor at the front desk be moved
 - Request to resurface the parking lot?

Trustee Gillis made a motion to adjourn the meeting. Seconded by Trustee Coleman.

Meeting adjourned at 8:00 pm.

Approved by Howard Hunigan, Chairperson

Minutes Prepared by Laretta Benford