

**Matteson Area Public Library District**  
**Personnel & Policy Committee**  
**September 19, 2018**  
**6:00 pm**

1. Chairman Harold Gillis called the meeting to order at 6:07 pm.
2. Present were Trustees Harold Gillis, Andrea Williams, Beverly Coleman, Howard Hunigan, and Director Kathy Berggren. Trustee Dwayne Shipp arrived a short time later.
3. Public Comment: No public available for comment.
4. Security staff duties were discussed.

Trustee Coleman made a motion to adjourn the meeting. Seconded by Trustee Williams.

The meeting adjourned at 6:55 pm.

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Approved by Harold Gillis, Chairperson

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Minutes Prepared by Laretta Benford