

**Matteson Area Public Library District
Board of Trustees Regular Meeting
Tuesday, March 12, 2019 at 7:00 p.m.**

Items that are not listed on the agenda are for discussion only.

- I. Call to Order
***Our Mission:** The library **enables** discovery, **engages** imagination, **inspires** innovation, and **connects** with our community.*
- II. Roll Call
- III. Pledge of Allegiance
- IV. Opportunity for Public Comment
- V. Consent Agenda: **ROLL CALL VOTE REQUIRED**
All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered before the Active Agenda segment begins.
 - A. Approval of the Agenda for March 12, 2019
 - B. Approval of Minutes for the Regular Board Meeting of February 19, 2019
 - C. Approval of Minutes for the Strategic Planning Committee of February 26, 2019
 - D. Consideration of all written Department Reports for February 2019
- VI. Items removed from the Consent Agenda
- VII. Consideration of Financial Reports
 - A. Motion to approve \$78,086.33 for operating invoices, and \$156,172.66 for payroll related expenses, for a total disbursement of \$234,258.99 for February 2019 – ROLL CALL VOTE
 - B. Motion to approve three Trustees full attendance and one Trustee’s Exhibit Hall Pass at the Annual ALA Conference at a cost not to exceed \$7,360.45. – See Handout for itemized budget.
 - C. Other
- VIII. Director’s Updates:
 - A. Motion to amend the budget for Susan Fulcher’s trip to the University of Minnesota from \$1200 to \$1500 as travel expenses were missing from the previous motion.
 - B. Other
- IX. Open Items:

- A. Motion to contract Kimberly Bolan and Associates, LLC for a Facility Space Planning project at a cost not to exceed \$11,400.
 - B. Plans for the upcoming Strategic Plan for FY2020 - 2022
 - C. Motion to approve revisions to Sections 1.5:1 and 1.5:4 of the General Policy Manual that relates to the use of library computers to access the Internet by minor children. Effective April 1, 2019
 - D. Motion to purchase a new front desk for the Customer Service Department from DEMCO at a cost not to exceed \$23,500 delivered and installed.
 - E. Other
- X. New Business:
- A. Board's Annual Self-Evaluation is scheduled for March
 - B. Other
- XI. Correspondence
- XII. Comments by Library Officials, Trustee Committee Oral Reports, and setting any future meeting dates.
- XIII. Motion to enter into Closed Session under Section 2(c)(21) of the Open Meetings act for the semi-annual review of the previously Closed Minutes.
- XIV. Adjournment

Note: Individuals having questions regarding accessibility of the meeting or facilities are requested to contact the Library Administrative offices promptly at (708) 748-4431 to allow the Library to make reasonable accommodations.

CHECK SIGNING SCHEDULE

March	20	Tem Babayode	Andrea Williams	Beverly Coleman, Alternate
April	3	Howard Hunigan	Harold Gillis	Andrea Williams, Alternate

Trustees who will be out of town during the next month should notify the library's Business Office and provide their contact information.

Dedicated to Life Long Learning