

Matteson Area Public Library District
Board of Trustees
Finance Committee
September 10, 2020
6:00 pm

I. Call to Order

- Trustee Coleman called the meeting to order at 6:18 pm.

II. Roll Call

- Present were Trustees Howard Hunigan, Beverly Coleman, Jonathan Currin, Tem Babayode, Andrea Williams. Also present were Director Kathy Berggren, Assistant Director Lisa Korajczyk, and Business Manager Jeanne Mueller. Trustee Milfred Moore was absent.

III. Opportunity for Public Comment

- No public available for comment.

IV. Trustee Currin made a motion to approve the agenda. Seconded by Trustee Hunigan.
Roll call vote.

❖ Howard Hunigan-yes	❖ Beverly Coleman-yes
❖ Jonathan Currin-yes	

Motion carried.

V. Topics for Discussion

- Electronic check signing
 - Jeanne reported on up-to-date information that she obtained. She also noted that she could not find any other libraries doing electronic check signing.
 - Trustees will be requesting an opinion from our auditors concerning impact on protections, and backup.
 - Trustee Hunigan wants to see what the process would be and what protections can be built into the process.
 - Trustees Hunigan and Coleman are to have a conference call with the auditors.

VI. Finance Committee

- A meeting has been scheduled for September 29, 2020 at 6:00 pm. Director Berggren has asked that everyone read the Working Budget proposal before Tuesday's meeting.

Trustee Currin made a motion to adjourn the meeting. Seconded by Trustee Coleman.

The meeting adjourned at 6:55 pm.

Approved by Trustee Beverly Coleman, Finance Committee

Lauretta Benford, Administrative Assistant