

**Matteson Area Public Library District
Board of Trustees
Committee of the Whole
April 23, 2019
6:00 pm**

1. The meeting was called to order at 6:40 pm
2. Roll Call
Present were Trustees Howard Hunigan, Andrea Williams, and Harold Gillis. Also present was Director Kathy Berggren. Temitope Babayode arrived at 6:40 pm. Trustees Dwayne Shipp, Milfred Moore, and Beverly Coleman were absent.
3. Review Board Self Evaluation
 - Six of the seven Trustees had returned evaluations forms for review. Those present discussed which items needed immediate attention.
4. Director Berggren was asked to present to the Board a list of what has been done and not done on the Strategic Plan. In addition, the following are things to look into:
 - Check ATLAS training dates for Trustees.
 - Send a test email with a copy of the red-lined policy. Indicate test in the subject line.
 - Have TV monitor in the Board room ready to display Board packet. Survey which Board members need or want paper copies of the Board packets each month.
 - Trustee Babayode has requested more financial training for Board members.
 - Board Self Evaluations will be discussed at the June Board meeting.

Trustee Williams moved to have the meeting adjourned at 7:55 pm. Seconded by Trustee Babayode.

Approved by Secretary, Harold Gillis

Minutes Prepared by, Laretta Benford