

**Matteson Area Public Library District  
Board of Trustees Meeting  
Building, Grounds & Equipment Committee  
December 5, 2019  
6:00 p.m.**

- I. Call to Order
  - Chairman Temitope Babayode called the meeting to order at 6:02 pm.
  
- II. Roll Call
  - Present were Trustees Temitope Babayode, Jonathan Currin, Harold Gillis, Howard Hunigan, and Director Kathy Berggren.
  
- III. Motion to Approve Agenda
  - Trustee Gillis made a motion to approve the agenda. Seconded by Trustee Currin. Motion carried.
  
- IV. Topics for Discussion
  - o Awning over the back door.
  - o Signage for the parking lot.
  - o The parking lot lights are to be converted to white LED lights.
  - o Call the fire department to check our building for carbon monoxide detector issues.
  - o Checking with the Village Public Works on sidewalk repairs; will find out if the project can be a joint venture.
  - o Will be getting estimates for the cost of a new elevator.
  - The Board will prioritize suggestions and set a budget for FY20-21.
  - Will work with the Finance Committee for the budget for priority items. Goal is to get the full Board input in February.

Trustee Gillis made a motion to adjourn the meeting. Seconded by Trustee Currin. Motion carried.

The meeting adjourned at 7:18 pm.

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Approved by Temitope Babayode, Chairman

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Minutes Prepared by, Laretta Benford  
Administrative Assistant