

**Matteson Area Public Library District
Board of Trustees
Building, Grounds & Equipment and
Finance Committee Minutes
August 3, 2021
6:00 pm**

I. Call to Order

Our Mission: *The library enables discovery, engages imagination, inspires innovation, and connects with our community.*

II. Roll Call

The meeting was called to order Trustee Babayode at 6:03 pm.

Present at the meeting: Temitope Babayode, Beverly Coleman, John Currin, Harold Gillis. Also present: Joseph Friedman, Lisa Korajczyk, Jeanne Mueller

III. Opportunity for Public Comment

No public comment.

IV. Motion to Approve the Agenda

Trustee Gillis made the motion and Trustee Coleman seconded to approve the agenda.

Voice Vote:

Babayode: yes

Coleman: yes

Currin: yes

Gillis: yes

The motion passed.

V. Open Items

Children's area review:

Youth Services librarian Joseph Friedman gave a presentation of the Youth Services proposed department redesign. Following the presentation there was a question and answer session with the committee. The committee asked him to bring back a financial and timeline plan for the redesign for them to consider.

Allocation, budgeting and provision of funding for Adult Services Furniture:
Interim Director/ Head of Adult Services Lisa Korajczyk gave a presentation concerning the furniture needs for the Adult Services department. There was also a question and answer session after the presentation. The committee asked that the next step be a plan with the financial and timeline for the project. There was also discussion about looking for outside consultants to help with the project.

Trustees' Communication Equipment:

The committees discussed adding laptops and tablets for their use at Board meeting or at home for library business. The topics discussed included why they would need these items; the past use of these types of items by the Board; and the asking the full Board their opinions on the topic.

Other:

Jeanne Mueller, the Business Manager, discussed the new financial report the Board would receive each month.

VI. Motion to Adjourn

Trustee Currin made the motion and Trustee Coleman seconded that the meeting be adjourned.

Voice Vote:

Temitop Babyode: yes

Beverly Coleman: yes

John Currin: yes

Harold Gillis: yes

The motion passed.

VII. Adjourn

The meeting was adjourned at 7:41 p.m.

Note: Individuals wishing to access Board meetings are requested to contact the Library Administration 36 hours in advance in order to receive an invite to Zoom access, if applicable