

**Matteson Area Public Library District**  
**Board of Trustees**  
**Finance Committee Meeting**  
**May 18, 2022**  
**6:00p.m.**

- I. Call to Order
  - Trustee Coleman called the meeting to order at 6:04 pm.
- II. Roll Call
  - Present were Trustees Beverly Coleman, Howard Hunigan, and Harold Gillis. Also present was Interim Director Nikeda Webb and Assistant Director Thom Webb. Trustee Andrea Williams arrived at 6:25 pm. Trustee Jonathan Currin arrived at 7:00 pm.
- III. Pledge of Allegiance
- IV. Review of the Working Budget
  - Interim Director Nikeda Webb reviewed the working budget with the committee. The new budget has been reformatted and simplified..
- V. Space Audit Presentation-Thirdway
  - The committee discussed the next steps. A question arose as to whether we will handle contracting an architectural firm? Will we continue the process with David's recommendations for an architect? The board discussed the breakdown of the project; will we complete it in phases? Can we start now? How will we pay for the project? It was decided to move forward with contacting David and asking for a copy of the contract.
- VI. Update on Financial Reports and Charts
  - Interim Director Nikeda Webb asked the Trustees if the monthly reports were beneficial? Too much? Are there other reports that make more sense? Trustee Coleman asked about graphs and charts and shared a sample. It was decided that the official bank statements could be shared electronically.
- VII. Other
- VIII. Final Thoughts and Comments
- IX. Adjournment

Trustee Hunigan made a motion to adjourn the meeting seconded by Trustee Gillis. The meeting adjourned at 7:58 pm.

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Beverly Coleman, Chairperson

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Lauretta Benford, Administrative Ass't