

**Matteson Area Public Library District**  
**Board of Trustees**  
**Meeting Minutes**  
**January 10, 2023**  
**7:00 pm**

I. Call to Order

- President Hunigan called the meeting to order at 7:00 pm.

II. Roll Call

- Present were Trustees Howard Hunigan, Harold Gillis, Temitope Babayode, Andrea Williams, and Donna Brumfield. Also present were Director Nikeda Webb, Assistant Director Thom Webb, and Administrative Assistant Laretta Benford. Present via Zoom was Trustees Beverly Coleman and Jonathan Currin.

III. Pledge of Allegiance

IV. Opportunity for Public Comment

- No public present.

V. Consent Agenda

- Trustee Hunigan made a motion to approve the consent agenda. Seconded by Trustee Brumfield. Roll call vote.

❖ Howard Hunigan-yes	❖ Harold Gillis-yes
❖ Donna Brumfield-yes	❖ Johnathan Currin-yes
❖ Andrea Williams – yes	❖ Temitope Babayode –yes
❖ Beverly Coleman - yes	

Motion carried.

VI. Consideration of Financial Reports and Related Financial Concerns

- Trustee Coleman made a motion to approve December disbursements of \$36,536.52 for operating invoices, and \$152,999.72 for payroll related expenses, for a total disbursement of \$189,536.24. Seconded by Trustee Babayode. Roll call vote.

❖ Howard Hunigan-yes	❖ Harold Gillis-yes
❖ Donna Brumfield-yes	❖ Jonathan Currin-yes
❖ Temitope Babayode-yes	❖ Andrea Williams – yes
❖ Beverly Coleman - yes	

Motion carried.

VII. Director Report

- Director Nikeda Webb reported on the Black History Month programs.
  - o Mobile Museum showcasing black history artifacts.
  - o A Black History reception.
  - o The 1619 Project; docuseries on the history of slavery.
  - o Other activities to include, cooking, genealogy, movies and a reading program, a few things that will be presented in the month of February for Black History Month.
  
- Dan Ellandro the Independent Consultant representative, will be out to investigate the electrical room.
  
- Will need to form a committee consisting of Board members and residents for the Government Oversight.

VIII. President's Report

- Trustee Coleman addressed the working budget and scheduled a meeting for February 2 at 6:00 pm to discuss finalizing the space audit costs and the working budget.
  
- Discussion about closed session minutes.
  
- Building, Grounds and Equipment Chair Trustee Babayode recapped their meeting. He indicated the proposal that was presented and what it included in the price of that proposal.
  
- In the February newsletter the Board will announce to the public the appointment of Nikeda Webb as the new Library Director.
  
- General Policy and Board By-Laws will be reviewed in the odd numbered years.

IX. New Business

- Reviewing the Board By-Laws chapters 1-4, there are no changes.
  
- Trustee Gillis made a motion to go into closed session under Section 2 (c) (1) of the Open Meeting Act for the performance of a specific employee as mandated by Section 2.06 of the Open Meeting Act. Seconded by Trustee Babayode, Roll call vote.

❖ Howard Hunigan-yes	❖ Harold Gillis-yes
❖ Donna Brumfield-yes	❖ Jonathan Currin-yes
❖ Temitope Babayode-yes	❖ Andrea Williams – yes

❖ Beverly Coleman - yes	
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Motion carried.

The Board went into closed session at 7:40 pm.

The Board reconvened at 7:50 pm.

X. No action to be taken as result of the closed session.

Trustee Brumfield made a motion to adjourn the meeting. Seconded by Trustee Babayode.  
Ayes 7. Nays 0. Motion carried.

The Board adjourned at 7:55 pm.

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Andrea Williams, Board Secretary

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Lauretta Benford, Administrative Assistant