

**Agenda**

**Board of Trustees Regular Meeting**

Tuesday, February 20, 2024 at 7:00 PM

Room A

801 S. School Avenue

Matteson, Illinois 60443

**THIS MEETING IS OPEN TO THE PUBLIC**

If you anticipate needing any type of accommodations or have questions about the physical access provided, please call (708) 748-4431 in advance of your participation or visit.

***Items that are not listed on the agenda are for discussion only.***

**1. Call to Order**

***Our Mission****: The library* ***enables*** *discovery,* ***engages*** *imagination,* ***inspires*** *innovation, and* ***connects*** *with our community.*

***Theme: Visioning as a Board the Library of the Future***

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Opportunity for Public Comment**

**5. Consent Agenda: *ROLL CALL VOTE REQUIRED***

All items on the Consent Agenda are considered routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered before the Active Agenda segment begins.

5.1 Approval of the Agenda for February 20, 2024

5.2 Approval of Minutes for the Finance Committee Meeting, January 9, 2024

5.3 Approval of Minutes for the Regular Board Meeting, January 16, 2023

**6. Items removed from the Consent Agenda**

**7. Consideration of Financial Reports and related Financial Concerns**

7.1 Motion to approve January disbursements of **$84,637.16** for

operating invoices, and **$127,044.19** for payroll related expenses, for a total disbursement of **$211,681.35**.

7.2 Other-Black History Program

**8. Review of Strategic Plan 2024-2026**

**9. Director and Assistant Director’s Report**

 9.1 Building & Technology

 9.2 Continuing Education & Meetings

 9.3 News & Marketing

 9.4 Outreach

 9.5 Staff & Programs

 9.6 Trustee Notes

 9.7 Other: Auditors

**10. President’s Report**

 10.1 Trustee Retreat March 9, 2024/Finances etc.

 10.2 Board Policy Review

 10.3 Finance Committee-update on First American Bank transfer

 10.4 Mission and Vision Statement

 10.5 Other

**11. Open Items**

**12. New Business**

 12.1 Approval of the Matteson Area District Library Strategic Plan for

 2024-2026

 12.2 Motion to to approve the AIA Document B101 Standard Form Of Agreement

 between the Matteson Area Public Library District and Studio GC, Inc for

 Interior Renovation and to authorize the Board President to execute the

 Agreement and Rider to the Agreement on behalf of the District

**13**. **Committee Updates/Upcoming meetings**

 Building & Grounds-February 13, 2024

 Finance Committee-Working Budget/Auditor Recommendation

**14. Correspondence**

**15. Next Month Meeting (Possible Agenda Items)**

 15.1 Resolution for Bank Signers for Illinois Funds Account

**16. Adjournment**

**CHECK SIGNING SCHEDULE**

Mar. 5 Andrea Williams Beverly Coleman Howard Hunigan

Mar. 19 Jonathan Currin Temitope Babayode Donna Brumfield

 **Trustees who will be out of town during the next month should**

 **notify the Library’s Administrative Office.**