

**Agenda**

**Board of Trustees Regular Meeting**

Tuesday, March 19, 2024 at 7:00 PM

Room A

801 S. School Avenue

Matteson, Illinois 60443

**THIS MEETING IS OPEN TO THE PUBLIC**

If you anticipate needing any type of accommodations or have questions about the physical access provided, please call (708) 748-4431 in advance of your participation or visit.

***Items that are not listed on the agenda are for discussion only.***

**1. Call to Order**

***Our Mission****: The library* ***enables*** *discovery,* ***engages*** *imagination,* ***inspires*** *innovation, and* ***connects*** *with our community.*

***Theme: Visioning as a Board the Library of the Future***

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Opportunity for Public Comment**

**5. Consent Agenda: *ROLL CALL VOTE REQUIRED***

All items on the Consent Agenda are considered routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered before the Active Agenda segment begins.

5.1 Approval of the Agenda for March 19, 2024

5.2 Approval of Minutes for the Finance Committee Meeting, March 5, 2024

5.3 Approval of Minutes for the Building & Grounds Committee Meeting,

 March 12, 2024

5.4 Approval of Minutes for the Regular Board Meeting, February 20, 2024

**6. Items removed from the Consent Agenda**

**7. Consideration of Financial Reports and related Financial Concerns**

7.1 Motion to approve February disbursements of **$69,680.42** for

operating invoices, and **$210,613.51** for payroll related expenses, for a total disbursement of **$280,293.93**.

7.2 Other

**8. Working Budget Review-Beverly Coleman/Update of Banking transfer from Chase**

 **to First American Bank**

**9. Director and Assistant Director’s Report**

 9.1 Building & Technology

 9.2 Continuing Education & Meetings

 9.3 News & Marketing

 9.4 Outreach

 9.5 Staff, Programs & Services

 9.6 Trustee Notes

 9.7 National Library Week: April 7-April 13

 9.8 Other

**10. President’s Report**

 9.1 Board Retreat Follow-Up-Mission & Vision

 9.2 Board Policy Review Assignments

 9.3 American Library Association Conference-Arrangements

 9.4 Upcoming Election (4 seats) -April 2025

 9.5 Filing Statement of Economic Interest (SEI) by May 1, 2024

 9.6 Laconi Trustee Banquet May 3, 2024: Oak Park, IL.

 9.7 Other

**11. Open Items**

**12. New Business**

 12.1 Motion to approve the new Mission and Vision Statement for the

 Matteson Area Public Library District

 ***Mission Statement***

The library is an importantcommunity partner that disseminates knowledge for the benefit of society and provides **quality programs** and services for **all ages** that bring people together, foster creativity, and encourage lifelong learning.

***Our Vision***

We strive to be a library that is integral to the lives of all residents, by providing an inviting center which offers a diverse spectrum of innovative services, materials and programming that will **enrich, transform, and empower** our community.

**13**. **Committee Updates/Upcoming meetings**

 13.1 Special Board Meetings-Second Tuesday of each month

**14. Correspondence**

**15. Next Month Meeting (Possible Agenda Items)**

**16. Adjournment**

**CHECK SIGNING SCHEDULE**

April 2 Beverly Coleman Howard Hunigan Andrea Williams

April 16 Temitope Babayode Donna Brumfield Jonathan Currin

 **Trustees who will be out of town during the next month should**

 **notify the Library’s Administrative Office.**