



Agenda

Board of Trustees Regular Meeting

March 20, 2025 at 7:00 PM

Room D, 801 School Avenue, Matteson, IL. 60443

THIS MEETING IS OPEN TO THE PUBLIC

If you anticipate needing any type of accommodations or have questions about the physical access provided, please call (708) 748-4431 in advance of your participation or visit.

Items that are not listed on the agenda are for discussion only.

1. Call to Order

- 1.1 Motion to formally approve the recognition of the eight years of service for the out-going library trustees Andrea Williams.

2. Swearing in of New Trustees

1. Angela Brummel
2. Beverly Coleman
3. Casandra Holliday
4. Jonathan Currin (*took the oath of office at the April 15, 2025 Regular Meeting*)

3. Roll Call

4. Pledge of Allegiance

5. Opportunity for Public Comment

6. Consent Agenda

ROLL CALL VOTE REQUIRED

All items on the Consent Agenda are considered routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered before the Active Agenda segment begins.

Motion to approve the Consent Agenda

- 6.1 Approval of the Agenda for May 20, 2025
- 6.2 Approval of the Minutes for the Regular Board Meeting April 15, 2025
- 6.3 Approval of the Minutes for the Finance Committee Meeting

April 30, 2025

7. Items removed from the Consent Agenda

8. Consideration of Financial Reports and related Financial Concerns

8.1 April 2025 disbursements of \$219,052.01 for operating invoices
Motion to approve

8.2 Update on Building Renovations Costs

9. Building Renovation Plan

10. Director and Assistant Director's Report

10.1 Strategic Plan Update (News Letter)

10.2 Staff Updates

10.3 Programs

10.4 Other

11. President's Report

11.1 Consideration of Standing Committees

- Building, Grounds, and Equipment
- Finance and Insurance
- Personnel and Policy
- Special Projects

11.2 Board Meeting Calendar for next fiscal year
Does third Tuesday still work?

11.3 Board Doc Training (Diligent Community)

11.4 Review on Board Policy Manual 6.6 Check Signing /Electronic Transaction Policy (ACH)

11.5 Updated list of trustees with term of office and e-mail addresses.

12. Open Items

13. New Business

- 13.1 Election of Officers for the next 12 months
 - *President
 - *Vice President
 - *Secretary
 - *Treasurer
- 13.2 Motion to accept the financial audit from O'Neill & Gaspardo, LLC for the fiscal year ending June 30, 2024.
- 13.3 Motion to hire O'Neill & Gaspardo, LLC for the financial audit for fiscal year 2025-2026,
- 13.4 Motion to Introduce & Table Working Budget for 2025-2026 Fiscal Year.
- 13.5 Motion to approve the Furniture Proposal from Midwest Office Interiors, 10330 Argonne Woods Drive, Woodridge Illinois for computer tables etc. for the Adult Space Interior Area/ Grand Total \$27,070.98
- 13.6 Motion for possible selling of the west lot
- 13.7 Motion to approve a 4% wage increase for the staff with satisfactory performance or above reviews for the 2025-2026 Fiscal Year
- 13.8 Motion to approve a 4% wage increase for (\$\$\$\$ Amount) Nikeda Webb Library Director for the 2025-2026 Fiscal year.

14. Committee Updates/Upcoming Meetings

15. Correspondence

16. Next Month Meeting (Possible Agenda Items)

17. Adjournment

Motion to adjourn

Check Signing Schedule

Trustees who will be out of town during the next month should notify the library's Administrative Office and provide their contact information.

Our Mission: *The library is an important community partner that disseminates knowledge for the benefit of society and provides **quality programs** and **services** for **all ages** thus bringing people together, fostering creativity, and encouraging lifelong learning.*

Enrich - Transform - Empower

Draft