



Agenda

Board of Trustees Regular Meeting

September 16, 2025

Room C, 801 School Avenue, Matteson, IL. 60443

THIS MEETING IS OPEN TO THE PUBLIC

If you anticipate needing any type of accommodations or have questions about the physical access provided, please call (708) 748-4431 in advance of your participation or visit.

Our Mission: *The library is an important community partner that disseminates knowledge for the benefit of society and provides **quality programs** and **services** for **all ages** thus bringing people together, fostering creativity, and encouraging lifelong learning.*

Items that are not listed on the agenda are for discussion only.

1. Budget and Appropriation Hearing 6:45 pm

The Board of Trustees will hold a public hearing on the Annual Budget and Appropriation Ordinance for the library district for the fiscal year 2025-2026.

2. Call to Order

3. Roll Call

4. Pledge of Allegiance

5. Opportunity for Public Comment

6. Consent Agenda

ROLL CALL VOTE REQUIRED

All items on the Consent Agenda are considered routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered before the Active Agenda segment begins.

6.1 Approval of the Agenda for September 16, 2025

6.2 Approval of the Minutes for the August 19 Regular Board Meeting

7. Items removed from the Consent Agenda

8. Consideration of Financial Reports and related Financial Concerns

- 8.1 Motion to approve August 2025 disbursements in the amount of \$294,605.58 for operating expenses.
- 8.2 The next step in the Budget Process- Tax Levy
A Levy is the amount of revenue a taxing district wants to raise through property taxes. A Levy increase or decrease does not necessarily mean your taxes are changing. (October meeting)
- 8.3 Renovation Costs

9. Director and Assistant Director's Report

- 9.1 Motion to go into closed session to discuss Building Security matters: 5ILCS 120/2(c)(8)

Discussion of minutes lawfully closed under the Open Meeting Act. ILCS 120/2(c)(21) July 1, 2025 & August 19, 2025.

Return to open meeting session

- 9.2 Building & Technology
- 9.3 Staff Updates
- 9.4 Programs
- 9.5 Other

10. President's Report

- 10.1 Holiday Party

11. Open Items

12. New Business

- 12.1 Motion to take from the table (August 19, 2025) the motion relating to Budget & Appropriation for Fiscal Year 2025-2026.
- 12.2 Motion to approve the Budget & Appropriation for Fiscal Year

2025-2026.

This is a tentative budget and appropriation ordinance as such sums may be deemed necessary to defray all necessary expenses and liabilities of the library.

- 12.3 Motion to approve the Submission of IPLAR (Illinois Public Library Annual Report)

13. Committee Updates/Upcoming Meetings

- 13.1 Board of Trustees Retreat October 11, 2025 (8:30 am - 2:00 pm)
Tem Babayode
- 13.2 1st. Update of the Director's Performance Goals.
October 14, 2025.

14. Correspondence

15. Next Month Meeting (Possible Agenda Items)

- 15.1 Building ,Grounds and Equipment Committee Meeting
- 15.2 Finance and Insurance Committee Meeting
- 15.3 Personnel and Policy Committee Meeting

16. Adjournment

Check Signing Schedule

Sept 16	Jonathan Currin	Howard Hunigan	Casandra Holliday
Oct 7	Temitope Babayode	Donna Brumfield	Angela Brummel
Oct 21	Beverly Coleman	Jonathan Currin	Howard Hunigan

Trustees who will be out of town during the next month should notify the library's Administrative Office and provide their contact information.