



Agenda Board of Trustees Regular Meeting

October 21, 2025 at 7:00 pm
Room C, 801 School Avenue, Matteson, IL.
60443

THIS MEETING IS OPEN TO THE PUBLIC

If you anticipate needing any type of accommodations or have questions about the physical access provided, please call (708) 748-4431 in advance of your participation or visit.

***Our Mission:** The library is an important community partner that disseminates knowledge for the benefit of society and provides **quality programs** and **services** for **all ages** thus bringing people together, fostering creativity, and encouraging lifelong learning.*

Items that are not listed on the agenda are for discussion only.

1. **Call to Order**

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Opportunity for Public Comment**

5. **Consent Agenda**

ROLL CALL VOTE REQUIRED

All items on the Consent Agenda are considered routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered before the Active Agenda segment begins.

5.1 Approval of the Agenda for October 21, 2025

5.2 Approval of the Minutes for the Regular Board Meeting-
September 16, 2025

5.3 Approval of the Minutes for the Special Board Meeting-
September 10, 2025

6. **Items removed from the Consent Agenda**

7. Consideration of Financial Reports and related Financial Concerns

- 7.1 Motion to approve September 2025 disbursements in the amount of \$282,556.63 for operating expenses
- 7.2 Updated sheet on Renovation Payments

8. Youth Services Presentation-Susan Fulcher

9. Director and Assistant Director's Report

- 9.1 Building & Technology
- 9.2 Staff Updates
- 9.3 Programs & Services
- 9.4 Outreach & Marketing
- 9.5 Illinois Public Library Standards
*Illinois Public Library Standards is a newly revised, online edition of standards replacing *Serving Our Public 4.0: Standards for Illinois Public Libraries.**

10. President's Report

- 10.1 Holiday Party-Angela Williams-Brummel Update
- 10.2 Reflection on the Board Retreat-Oct. 11, 2025
- 10.3 Building Renovations Grand Opening--Jan. or Feb? and other updates. Tem Babayode

11. New Business

- 11.1 Introduce & Table Tax Levy request for Fiscal Year 2025-2026
A library tax levy is the annual request for property tax revenue by a library to fund its operations, services, and collections. Libraries do not always receive the full amount from a tax levy in Illinois, as actual revenue can differ from the amount levied.
- 11.2 Motion to approve the purchase for new shelving for the lobby renovation from Midwest Office Interiors in the amount of \$33,676.52

12. **A motion to go into closed session for employment matters: concerning performance of a specific employees. 5ILCS120/2 (c)(1).**

Discussion of minutes lawfully closed under the Open Meeting Act ILCS120/2/ (c) (21): July 1, 2025, August 19,2025 and September 16th, 2025 closed session meetings.

13. **Correspondence**

14. **Committee Meetings & Updates**

1. Building, Grounds, and Equipment Meeting-Nov. 4 at 6:30 pm
2. Finance and Insurance Committee Meeting-Oct. 28 at 6:30 pm
3. Personnel and Policy Meeting

15. **Next Month Meeting (Possible Agenda Items)**

1. Tax Levy Request
2. Staff Annual Report

16. **Adjournment**

Check Signing Schedule

Oct 21	Beverly Coleman	Casandra Holliday	Howard Hunigan
Nov 4	Casandra Holliday	Femitope Babayode	Donna Brumfield
Nov 18	Angela Brummel	Beverly Coleman	Jonathan Currin

Trustees who will be out of town during the next month should notify the library's Administrative Office and provide their contact information.

Enrich - Transform - Empower